

# **Stark County Commissioners Board of Commissioners Minutes**

September 24, 2025

## **Present**

Richard Regula, President  
Bill Smith, Vice President  
Alan Harold, Member  
Brant Luther, County Administrator  
Sara Donald, County Clerk

Approved By The Stark  
County Commissioners

Regula: \_\_\_\_\_

Smith: \_\_\_\_\_

Harold: \_\_\_\_\_

Clerk: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Distribution: Journal/File

## **I. Call to Order**

**President of the Board, Commissioner Richard Regula, called the meeting of the Board of Commissioners to order at 1:30 p.m. Present, were Commissioner Smith, Commissioner Regula and Commissioner Harold. Commissioner Regula noted that in addition to attending in-person, the public may also attend by teleconference.**

## **II. Pledge**

**Commissioner Regula led the pledge of allegiance to the flag.**

## **III. Amendments**

**Jennifer Odey: Add a Resolution correcting a scrivener's error on a Contract for the awarded Stark County Office Building 3rd Floor RPC Interior Renovations Project to Massillon Construction & Supply Company.**

**Motion Result: Pass**

**Motion to: Approve Amendments made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

#### **IV. Public Speaks**

**Skylark Bruce of Canton spoke about Israel Bonds.**

#### **V. Approve Minutes**

**September 17, 2025**

**Motion Result: Pass**

**Motion to: Approve Minutes made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

#### **VI. Resolution-Discussion and Action**

##### **Finance (Kris Miller)**

- Appropriations:
  - Board of Elections: Appropriation for reimbursement from Secretary of State for Registration Readiness mailing-\$6,897.17
  - Commissioners: Appropriation for anticipated year-end expenses-\$120,500.00 (\$59,000.00 in the Group Insurance Fund, and \$61,000.00 in the Workers Compensation Fund).
  - Treasurer: 2025 Treasurer DTAC Appropriation-\$996,578.69
  - Treasurer: 2025 Forfeited Land Sale Residue Appropriation-\$450,000.00
  - Treasurer: 2025 Unclaimed Money Appropriation-\$300,000.00
  - Treasurer: 2025 Tax Lien Sales Appropriation-\$603,843.92

**Motion Result: Pass**

**Motion to: Approve Appropriations made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Budget Transfers:
  - Adult Probation: CCA 2.0 Program Service to Supply-\$1,787.50 and Service to Other-\$149.11Total=\$1,936.61

**Motion Result: Pass**

**Motion to: Approve Budget Transfers made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- County Obligations Journal Entries:
  - Commissioners to RPC: July 2025 Invoice #2009 Wage Monitoring-\$677.50
  - Commissioners to RPC: July 2025 Invoice #2009 Subdivision Eng./Inspection-\$20,799.21
  - Commissioners to RPC: July 2025 Invoice #2009 Storm & Water/NPDES-\$11,793.51
  - Commissioners to RPC: July 2025 Invoice #2009 House Numbering-\$3,197.15

**Motion Result: Pass**

**Motion to: Approve County Obligations Journal Entries made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Intergovernmental Journal Entries:
  - Common Pleas Court to Sheriff: Reimburse Sheriff for STAR Program services-\$11,000.00
  - ISP TCAP Fund 26-27 to Sheriff TCAP: 1st Qtr. July-Sept 2025 TCAP Funding-\$75,000.00
  - Job & Family Services to Commissioners: October 2025 Midtown Rent-\$29,121.08
  - Job & Family Services to Commissioners: October 2025 Cornerstone Rent-\$3,400.90
  - Job & Family Services to Commissioners: 2025 Q3 Indirect Costs JFS-\$163,605.00
  - Job & Family Services to Data Processing: February 2025 JFS IT Charge 2025-18-ITC-\$90.16
  - Job & Family Services to Data Processing: August 2025 JFS IT Charge 2025-84-ITC-\$92.00

**Motion Result: Pass**

**Motion to: Approve Intergovernmental Journal Entries made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Discuss and Consider Approval (Kris Miller)**

- Facilities: A Resolution accepting Addendum No. 1 as part of the bid specifications to bid #2990-Elevator Maintenance for Various County buildings.  
Adding a second date for the pre bid meeting (Thursday 9/25 at 9am)

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- IT Department: A Resolution declaring Stark County Commissioner Property as excess property that is deemed to have no value and authorizing it to be donated to Midwest Comtel E-waste Services.

These items are either non-functioning, obsolete, or broken and have been determined to have no monetary value.

700 – Telephones

30 – PBX Chassis

30 – Servers

130 – Monitors

20 – Security Cameras

50 – Keyboards/Mice/Cords

50 – Network Switches

130 – PCs/Laptops

20 – Printers/Scanners

20 - UPS

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution to approve and certify the biennial TANF Prevention, Retention and Contingency (PRC) Plan and authorize the President of the Board to sign the plan. The certification of the plan begins 10-1-2025 through 9-30-2027.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- Job and Family Services: A Resolution approving an amendment to the Counseling and Therapeutic Services contract with Melymbrosia Associates, increasing the total amount of the contract from \$127,000.00 to \$133,000.00 effective upon Board approval through September 30, 2025, the end of the contract period.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Requisitions (Kris Miller)**

- Sanitary Engineer: American Water Works Membership for James Troike (12/1/2025-11/30/2026)-Vendor: Huntington Bank-\$240.00

**Motion Result: Pass**

**Motion to: Approve Requisitions made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Non-Encumbered Expenses (Kris Miller)**

- Public Defender: 2024 Staples Purchases-Vendor: Staples-\$749.41

**Motion Result: Pass**

**Motion to: Approve Non-Encumbered Expenses made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Travel (Kris Miller)**

- One Commissioner seeking \$130.04 to attend Northeast Ohio District Commissioners Meeting on September 26, 2025 in Norwalk, OH.
- One Veterans employee seeking \$2,003.61 to attend OSACVSO New Service Officer Schooling on September 28, 2025 through October 3, 2025 in Columbus, OH.

- Two Veterans employees seeking \$2,795.80 to attend OSACVSO New Service Officer Schooling on September 28, 2025 through October 3, 2025 in Columbus, OH.

**Motion Result: Pass**

**Motion to: Approve Travel made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

#### **Human Resources (Michael Kimble)**

- A Resolution Approving Specifications and Authorizing Advertisement for 2026 Stop-Loss Insurance Proposals

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

#### **Engineer (Jennifer Odey)**

- A Resolution Authorizing Change Order No. 1 with Lake Erie Construction Company for the G-7-2025 Federal Guardrail Project PID No. 120294.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution approving Change Order No. 1 with Wenger Excavating Inc. for the Stark County Engineer's Dressler Rd Improvement Project, PID 112040.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution approving Change Order No. 4 with Wenger Excavating Inc. for the Stark County Engineer's Perry Drive Improvement Project, PID 111043.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Commissioners (Jennifer Odey)**

- A Resolution to approve and authorize the President of the Board to sign a Purchase Agreement with Schoner Chevrolet, for the purchase of a 2023 Dodge Ram 2500 VIN No. 3C6LRVVG0PE606297 for \$32,222.00.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution approving a Type 2 Annexation petition, known as, "The 3228 55th St. NE-2025 Annexation" from Plain Township to the City of Canton.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

- A Resolution approving the extension of the City of Massillon's MRF funding allocations and retention of the funding from the Municipal Road Fund until December 31, 2026 for Main & Tremont Roundabout -\$155,000.00

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**



**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**Amendment:**

- A Resolution correcting a scrivener's error on a Contract for the awarded Stark County Office Building 3rd Floor RPC Interior Renovations Project to Massillon Construction & Supply Company.

**Motion Result: Pass**

**Motion to: Approve Resolution made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**VII. Commissioners Comments and Questions**

**Monday September 29, 2025 @ 10:00 AM-Work Session (If Needed). In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only)**

**Tuesday September 30, 2025 @ 10:00 AM-No Work Session.**

**Wednesday October 1, 2025 @ 1:30 PM-Commissioners Board Meeting. In addition to attending in-person, the public may also Dial (667) 770-1465 Access Code 692732# (Listen Only)**

**VIII. Executive Session**

**Pursuant to O.R.C. 121.22 (G) (1) to consider the hiring of a public employee; To discuss the compensation of a public employee.**

**Commissioner Harold moved, seconded by Commissioner Smith to adjourn into Executive Session Pursuant to O.R.C. 121.22 (G)(1) to Consider the Hiring of a Public Employee and to discuss the compensation of a public employee with HR Director Michael Kimble, Budget Director Chris Nichols and County Administrator Brant Luther at 1:47 PM.**

**Roll Call Vote: Harold. Yes Smith. Yes, Regula. Yes, Motion Carried.**

**The Commissioners came out of Executive Session at 3:06 PM**

## **IX. Adjournment**

**Meeting Adjourned at 3:06 PM.**

**Motion Result: Pass**

**Motion to: Approve Adjournment made by Commissioner Harold and seconded by Commissioner Smith**

**Votes For (3): Commissioner Regula, Commissioner Smith, Commissioner Harold**

**NOTICE:** Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originating departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,  
Sara Donald, Clerk

Orig.: Sara Donald  
Cc: Commissioners